



Government of the People's Republic of Bangladesh
Ministry of Housing and Public Works
Rajdhani Unnayan Kartripakkha
www.rajuk.gov.bd

20
03/03/2020

no- 25.39.0000.009.31.330.95.

Date:

Subject: Permission to Umrah Hajj.

Mr. Md. Mofaggal Hossen Khan, Accountant, Office of the Rajdhani Unnayan Kartripakkha (RAJUK) has been granted earned leave (Ex-Bangladesh Leave) to attend Umrah Hajj in Saudi Arabia for 20 (Twenty) days starting from 11.03.2020 to 30.03.2020 or from the date of his actual departure. This leave is granted under the following terms and conditions:

- (a) RAJUK will not bear any expense regarding his tour.
- (b) The approved leave shall not be extended in any circumstances.
- (c) His pay and allowance will be paid in local currency during his stay in abroad.

This order is issued with the approval of the competent Authority of RAJUK.

SJH.
(Sharmin Jahan)
Director (Admin)
Rajdhani Unnayan Kartripakkha.
Dhaka.
Phone: 9569045 (Office)

Md. Mofaggal Hossen Khan,
Accountant
Office of the Director (Zone-3)
Rajdhani Unnayan Kartripakkha, Dhaka.

no- 25.39.0000.009.31.330.95_ C14

Date: 04.03.2020

Copy for kind information and necessary action (not according to seniority) :

1. H. E The High Commissioner, Embassy of Bangladesh in Saudi Arabia.
2. H. E. Ambassador, Embassy of Saudi Arabia in Dhaka, Bangladesh.
3. Chairman, Civil Aviation, Uttara, Dhaka.
4. Member (Administration & Finance), Rajuk, Dhaka.
5. Director General, Directorate of immigration and Passport, Agargaon, Dhaka.
6. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
7. Director (Admin/Finance & Accounts/Audit/Zone-3), Rajuk, Dhaka.
8. Senior System Analyst, Rajuk, Dhaka.
(With the request to take necessary steps for publishing this at RAJUK Website).
9. Liaison Officer, Rajuk Dhaka (For kind information of honorable Chairman).

S. Hossain
03.03.2020
Director (Admin)
Rajdhani Unnayan Kartripakkha.
Dhaka.